Science Writer and Outreach Associate  
Carl R. Woese Institute for Genomic Biology  
University of Illinois at Urbana-Champaign

Function
To produce written science content, provide editorial services, and assist with public engagement activities that support the research and outreach missions of the Carl R. Woese Institute for Genomic Biology.

Primary Responsibilities
Works collaboratively and creatively with other members of the Outreach and Communications groups to successfully complete projects.

COMMUNICATIONS: Researches, creates, and edits content for print and online publication. This includes articles on scientific research and researchers; coverage of events; interviews with researchers; assisting with press releases on awards, grants, and developments, and related responsibilities.

OUTREACH: Writes and edits science content to be used for outreach and education for print and online publication. Attends and supports outreach events and assists with logistical details, on-site setup and breakdown, and performs necessary functions during event duration.

Knowledge required for the job
Required: Bachelor’s degree in communication, journalism, or scientific area. Alternate degree fields will be considered based upon the nature and depth of experience as it relates to this position (preferred: PhD in life sciences). Required: one year of experience in scientific writing and/or journalism (preferred: two+ years of experience in scientific writing and/or journalism and experience I outreach support). Must possess effective communication, personal relations, organizational, and teamwork skills. Demonstrated ability to perform with a professional demeanor in a diverse and fast-paced work environment consisting of multiple and changing priorities, with minimal supervision. Proficiency with Microsoft Office is required. An attention to detail is essential.

Application Procedures
Salary will be commensurate with experience and qualifications. This position is a 12-month, 100% time academic professional appointment with regular University benefits. The proposed starting date is negotiable after the close date.

Please create your candidate profile at http://jobs.illinois.edu and upload your letter of interest (including email address), resume and contact information for three professional letters of reference by February 10, 2017. Applicants may be interviewed before the closing date; however, no hiring decision will be made until after that date. All requested information must be submitted for your application to be considered. For further information regarding the application procedures, you may contact Kim Johnson, kljohns@illinois.edu.
The University of Illinois conducts criminal background checks on all job candidates upon acceptance of a contingent offer.

*Illinois is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, status as a qualified individual with a disability, or criminal conviction history. Illinois welcomes individuals with diverse backgrounds, experiences, and ideas who embrace and value diversity and inclusivity. ([www.inclusiveillinois.illinois.edu](http://www.inclusiveillinois.illinois.edu)).*